



CASA CHILD ADVOCATES OF MONTGOMERY COUNTY

BOARD OF DIRECTOR'S MEETING NOVEMBER 17, 2016

Held at: Tetra Technologies, Inc., 24955 Interstate 45 North, The Woodlands, TX 77380

Present: Quorum (10) with Jim Funke, Steven Earl, Clay McCollor, Judy Olsen, James Pung, Sabina Rahman-Garcia (on phone), Sandy Petermann-Williams, Scott Creasman, Jeannette Cross, Jud Miller

Not Present: Richard Lane, Bob Evans

Others Present: Ann McAlpin.

- 1) The meeting was called to order with a quorum at 4:50.
- 2) Intro: CASA Impact moment/child story by Mandy Stegint (Case Supervisor) and Susan Munkres (Advocate)
- 3) **Voted: Approved minutes from meeting of 9-15-16.**
- 4) Executive Director Report

We have not yet hired a development director.

Kids coming into the system - continues to increase probably due to an increase in the number of CPS investigators and less risk-taking on the part of CPS. Right now, CASA is keeping up with the influx but we do not underestimate the ability of continuing to keep up with the increase in kids. Our goal is 30-35 cases per advocate supervisor, and we are at 35. At 35, things can fall through the cracks. We plan to hire a new Case Supervisor in May; we may need to hire sooner. Average per Advocate is about 1.8 cases and 2.3 kids per advocate.

CYO: we are having difficulties with fundraising, because of an inherent conflict of interest. None of the alliance organizations are free to raise money for CYO in ways other than grant writing. Grant writing should not be a conflict. S. Earl added that a CYO is really only viable if it seeks specialized grants for CYO type organizations.

Also, S. Creasman was concerned that CASA could have grant liability. S. Earl suggested a ratification agreement by grant recipient and end user. Ann mentioned that MCYS or

Angel Reach could merge. S. Creasman doubts that an agreement would be easy to supervise, and J. Olson added that to audit could be difficult. J. Pung does not want CYO to deter CASA from our primary mission. Ann thinks we would have to write grants under CASA's 501c3 for at least 6 months.

Vote: Approved that CASA may write grants from now to the next board meeting for CYO contingent upon reasonably excellent agreements that protect CASA from grant liability.

The 3 lawyers on the Board volunteered to help in re CYO if documents needed.

Also, discussed booking income and expenses on CASA for the grants CASA obtains for CYO. S. Creasman and Ann contributed and estimated that the overall impact was nominal.

5) Legislative Report. Clay McCollor. C. McCollor discussed the Legislative Day at the Capital on February 16.

6) Development Report:

Raised \$27,000 (predicted \$28,000) on the SuperHero Run, and costs were lower than expected. J. Pung asked if there was a way to track reductions in overall Gala spending for other charities. J. Olson reported that Rotary is ok, but has gotten push-back. Hotels are not doing so well, as fewer parties are being booked by Anadarko and Exxon. Anadarko is moving 1,000 people to Midland, on top of the layoffs earlier this year. Ann said that the small galas that she checked with are down some but mainly concerned about next year.

Sandy Peterson is the new Development Chair.

Gala is at about 2/3 of "paid in" compared to last year. Ann is helping to work calls and invites, and gave us a list of all the people who signed up so far this year.

7) Budget. Scott Creasman. See Minutes from 9-15-16. This budget has a \$33k shortfall, but we have the reserves to support that and we believe it's important. We could cut expense (by not spending all allotted funds, we can maintain a positive cash flow even if the overall budget predicts a \$58,000 shortfall.)

Voted: Ratified budget approval given on 9-15-16.

8) Strategic Plan: Ann covered/summary.

Adjourned at 6:07.